



CHRISTIAN YOUTH ENTERPRISES

ROLE DESCRIPTION

Job Title	Assistant Lead Instructor*
Reports to	Operations Manager

life to the full

KEY RESPONSIBILITIES

- Delivery of excellent activity sessions and events
- Role-modelling teamwork to support the continuous development of the activity team
- Pro-active contribution to maintaining and improving the way the centre operates

PERSONAL PRIORITIES

- To have regular personal 'quiet times' of Bible reading & prayer.
- To join in fellowship with a local church and attend services regularly.
- To maintain a healthy spiritual relationship with other members of CYESC staff.
- To understand, value and seek to develop the different gifts of everyone in the Activity Team.

RESPONSIBILITIES

1. Activities
 - a. Run watersports and land activities sessions to support CYE events.
 - b. Pro-actively own and manage various areas of the admin required to support the activity programme
 - c. Plan and deliver aspects of training for other team members
 - d. Continuously improve your own ability to instruct in all CYE activities.
 - e. Design, propose and implement ways to develop the CYE activity programme each year.
2. Leadership
 - a. Lead a variety of events throughout the activity season (schools, youth, adult, families, flagship events)
 - b. Deputise for the Lead Instructor in their absence
 - c. Under the supervision of the Senior Activity Team, deliver either RYA OnBoard sessions or PACSO Paddling sessions
 - d. Own the budgets for your flagship events each year
3. Discipleship
 - a. Prepare and host specific elements of the staff discipleship programme
 - b. Be a role model in your Christian faith to other staff and all who visit CYE.
 - c. Explore and practice ways of presenting and sharing the gospel message in an engaging and sympathetic way.
4. Training
 - a. Monitor standards of activity sessions
 - b. Monitor the quality of all activity equipment and execute any follow up required
 - c. Assist with the planning and delivery of training for new instructors
5. Maintenance
 - a. Under the supervision of Premises Manager and in consultation with the Operations Manager, assist with ongoing maintenance required to the site and fleet

*Additional responsibilities post interview subject to skillset and experience